YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   R.R.Mehta College of Science and C.L.Parikh College of Commerce, Palanpur

- Name of the Head of the institution   Dr. Y.B. Dabgar

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   02742259957

- Mobile no   9426041340

- Registered e-mail   rrmsclpcpalanpur@gmail.com

- Alternate e-mail   dabgar_yb@yahoo.com

- Address   G. D. Modi Vidyasankul, Opp. S. T.Workshop, Palanpur

- City/Town   Palanpur

- State/UT   Gujarat

- Pin Code   385001

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **Grants-in aid**

- Name of the Affiliating University **Hemchandracharya North Gujarat University, Patan**

- Name of the IQAC Coordinator   **Dr. K. V. Mehta**

- Phone No.   **02742259957**

- Alternate phone No.   **02742259957**

- Mobile   **9512405166**

- IQAC e-mail address   **naac32345@gmail.com**

- Alternate Email address   **rrmsclpcpalanpur@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://rrmcsclpcc.ac.in//Content/rrmcsclpcc.ac.in/DownloadCategory/AQAR(2021-22).pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://rrmcsclpcc.ac.in/admin/assets-admin/iqac-pdf/Academic_Calendar_Year__2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75.80**	**2004**	**16/09/2004**	**15/09/2009**
Cycle 2	**A**	**3.01**	**2014**	**21/02/2014**	**20/02/2019**
Cycle 3	**B**	**2.30**	**2019**	**15/07/2019**	**14/07/2024**

6.Date of Establishment of IQAC   **15/06/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	FINISHING SCHOOL	KCG Gov. of Gujarat	2022-23	300000
Institutional	AZADI AMIRIT MAHOTSAV	KCG Gov. of Gujarat	2022-23	25000
Institutional	KNOWLEDGE CONSORTIUM OF GUJARAT UDISHA GRANT	KCG Gov. of Gujarat	2022-23	50000
Institutional	NSS GRANT	NSS Department, Gov. of Gujarat	2022-23	55580
Institutional	RUN FOR TIRANGAA	KCG Gov. of Gujarat	2022-23	20000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Arranged one day National Conference on "Role of Basic Sciences in Emerging Technologies" Arranged National Level Quiz on National Mathematics Day Academic Calendar prepared Arranged IQAC meetings to discuss the activities of the institution AQAR prepared and Short term training program(STTP) on"Fundamentals of Basic Computer Skills" was arranged.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To arrange a workshop in botany department	workshop was organized
Celebration of various days.	Days like International yoga day,Independence day, Teacher's Day,Republic day, National Science day,etc. were celebrated.
To prepare Academic Calendar	Academic calendar was prepared
To arrange IQAC meetings	IQAC Meetings were arranged
To arrange Short term training program(STTP)	Short term training program(STTP) was arranged
National Conference in Physics Department	National Conference was successfully organized.

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	R.R.Mehta College of Science and C.L.Parikh College of Commerce, Palanpur
• Name of the Head of the institution	Dr. Y.B. Dabgar
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• State/UT	Gujarat
• Pin Code	385001
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
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• Name of the IQAC Coordinator	**Dr. K. V. Mehta**	
• Phone No.	**02742259957**	
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• Mobile	**9512405166**	
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• if yes, whether it is uploaded in the Institutional website Web link:	https://rrmcsclpcc.ac.in/admin/assets-admin/iqac-pdf/Academic_Calendar_Year__2022-23.pdf

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• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	

• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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13.Whether the AQAR was placed before statutory body?	No

• Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	28/02/2024

15. Multidisciplinary / interdisciplinary

Affiliated with Hemchandracharya North Gujarat University, Patan,our institution offers the subjects prescribed by the university.NEP 2020 is at the doorsteps and the university is keen to implementit in consecutive academic years. Hence, CBCS is likely to beimplemented under the umbrella of NEP 2020 encompassingmulti disciplinary and interdisciplinary subjects. Our institution will certainly offer the multidisciplinary and interdisciplinary subjects.

16. Academic bank of credits (ABC):

With the implementation of the NEP 2020 in the college, it will be mandatory for all students of the University of HNGU, Patan to register for the Academic Bank of Credits in the academic year 2023-2024. This will enable student mobility across higher education institutions in India and will also enable a seamless integration of skills and experiences into a credit based system.

17. Skill development:

The institute organizes various activities for the holistic growth of our students. We organize Finishing School training sessions for the modules of Life skills and Communicative skills. With the changing needs in the workforce, academic institutions arerequired to train and equip students with the current needs of jobmarkets. Skill development is an inseparable component of educationin the 21st century. In order to make the students ready for the jobmarket and build their core competencies to face real-life challenges they must have the required knowledge, skills, andabilities both professionally and life skills. The college continuously strives to create a skilling ecosystem through workshops, talks, interactive sessions, Add-on/Certificate courses,etc.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our institute has organized an examination under the auspices of Bhartiya Sanskruti Gyan Pratiyogita, Gayatri Parivar, Haridwar. This time around 60 students appeared in this exam.We organized various activities such as online teacher's day celebration, blood donation programme.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

We offer various programmes according to Hemchandracharya NorthGujarat University, Patan guidelines. All courses are designed with outcomes centred on cognitive abilities namely Remembering,Understanding, Applying and Analyzing. HNG University of Patan introduced the Learning outcome based curriculum framework (LOCF) which focuses on defining the goals and objectives of every course being offered to the students. Prior to the course being offered, the students are given an orientation on the course details, the tentative lesson plan and course content/layout. With numerous choices being available to students in the CBCS it becomes vital to lay out the objectives of the course and what the student is going to learn by the end of this course, this enables the student to make informed career choices by selecting the courses which are aligned to the students' career objectives.

20.Distance education/online education:

Opening up of the educational institutions after pandemic has pavedthe way of adopting hybrid mode of education combining online andoffline resources. We run Babasaheb Ambedkar Open University (BAOU) centre. It offers distance education programs in various disciplines. This education system allows students to find convenient time to study without interfering with their already busy schedule. Learning materials and instructions can actually be obtained online at any time.

Extended Profile

1.Programme

1.1   **12**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **4262**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **1174**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **1501**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **40**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **8**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**12**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**4262**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1174**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1501**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**40**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**8**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**5.81**
4.3 Total number of computers on campus for academic purposes	**52**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The undergraduate and postgraduate curricular for the science and commerce disciplines have been developed by Hemchandracharya North Gujarat University, Patan. A strict adherence to this curriculum is observed at our college. HNGU's curriculum comprises value-added courses, which are intentionally structured to augment students' competencies and proficiencies. Furthermore, the institution organizes excursions to industries that hold personal significance for the students. The HNGU curriculum has been implemented into the schedule of our college, and the timetable committee is in charge of monitoring the completion of the tasks. Our college offers remedial classes to students who are not performing up to their potential. Teachers organize extra/zero lectures as and when required. One of the arrangements that our college has made for the science stream incorporates both theoretical and practical components.

File Description	Documents
Upload relevant supporting document	[View File]
Link for Additional information	http://www.ngu.ac.in/Syllabus.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution follows an academic calendar that is recommended by HNGU. This calendar creates a schedule that is well-organized for both academic and extracurricular activities. Consequently, this guarantees that evaluations, assignments, and examinations are carried out in a timely manner, which makes the evaluation procedure more streamlined and straight forward. In addition, the academic timetable at our college efficiently allots a sufficient amount of time for teachers to adequately prepare and assess examinations, as well as for students to study and complete their assignments. Furthermore, the academic calendar serves as a point of reference for both students and teachers, ensuring that everyone is well-informed about crucial dates, deadlines, and expectations relevant to the assessment process. This is accomplished by ensuring that the calendar is updated continuously. The clarity and transparency of the evaluation technique contribute to the enhancement of its efficiency and effectiveness, so ensuring that academic standards are maintained and that an accurate assessment of student performance is carried out on a continual basis.

File Description	Documents
Upload relevant supporting document	[View File]
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

B. Any 3 of the above

Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

37

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4240

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In an effort to foster a comprehensive educational approach, curriculum-integrated interdisciplinary subjects encompass sustainability, human values, professional ethics, gender, and the environment. Through this integration, students are enabled to cultivate a more comprehensive viewpoint, equipped with the essential knowledge and skills required to navigate a multifaceted and interconnected global environment. By integrating professional ethics into the curriculum throughout the B.Com semester through the utilization of Tally Accountancy, students are equipped with the necessary skills to defend morality, navigate intricate ethical dilemmas, and comply with legal regulations. Our college offers a Spoken English Course and several workshops that boost students' abilities, skills, and overall development while instilling human values in them which is important to emphasis' their need to maintain accountability in their professional endeavors. Our college provides disaster management and environmental courses in addition to sustainability education in order to furnish students with the requisite knowledge and abilities to address global challenges including climate change, resource depletion, and pollution. Environmental sustainability and consciousness regarding the human footprint on the planet are fostered by this.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

24

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	rrmcsclpcc.ac.in/admin/assets-admin/feedback-pdf/Feedback-2022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows   A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	rrmcsclpcc.ac.in/admin/assets-admin/feedback-pdf/Feedback-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1390

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1174

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College has a distinctive place in the North Gujarat region. Majority of the population around city are SC, ST, OBC and minorities.

Students' growth is monitored and assessed through internal and external examinations and most of the departments conduct students' presentations and unit tests. This helps to identify the educational need of students who are progressing and those who are slow learners. Based on this evaluation, faculties are constantly striving to teach and guide the weaker students through videos and practical. Also, advanced students guide and assist the weak students with sharing notes and in-depth explanation of topics. These activities encourage the students to get higher results in their study.

In the beginning of the academic year, faculties plan about preparation of assignment of various subjects, unit tests, internal examinations and participation in various day celebrations like teacher's day, national science day and special guest lectures.

In order to enhance their confidence level, the college conducts different activities such as cultural and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4262	**40**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members use a variety of interactive teaching techniques to improve student learning, including differentlecture methods, projects, fieldwork, experiments, and problem-solving sessions. These techniques improve the effectiveness of teaching and learning activities. Power-Point presentations and other computer-based resources are often used by teachers. Additionally, some teachers use the traditional black-board presenting techniques, particularly in the fields of mathematics and business, where they teach statistics and arithmetic as numerical problem-solving. Faculty members prepared video lectures and uploaded on you-tube and they use the lectures from you-tube to make learning interesting besides conventional oral presenting methods. Also, subjective audio talks prepared by many of faculty members and broadcasted on Radio Palanpur 90.4 FM. Many of the teachers use ICT for experimental techniques. The faculty created awareness among the students about SWAYAM courses.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nowadays, it is essential for students to learn the latest technologies to prepare for the corporate world. Teachers combine technologies with traditional teaching methods to engage students in lifelong learning. Most of the faculties use ICT tools to improve and optimize education delivery provided by institute.

- **The faculties have adopted the innovative teaching methods by using ICT.**
- **For effective teaching, most of the faculties prepare presentations of their respective subjects.**
- **The faculties use laptops, PCs, own mobile phones and LCD projectors mounted in the classrooms/laboratories to make learning more effective and interesting for the students.**
- **The college has high configured internet facility for faculties and students as well.**
- **Faculties have adopted interactive teaching through student-centric methods, i.e., creating video lectures and uploading on You-tube and informing students through Whatsapp and telegram groups of different semesters.**
- **Most of the faculties suggest some BAOU certificate/diploma courses, MOOC Platforms to students namely NPTEL and SWAYAM courses for their development.**
- **The college faculties use INFLIBNET, licensed software, educational CDs, laboratory, e-books/journals and modern equipment in the laboratories.**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

482

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and healthy evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students in time. During the academic year 2022-23, the internal assessment was arranged the traditional mode of internal examination. Information including internal examination results of each test was well informed to the students through college website, Whatsapp groups, telegram and notice board. This was only possible with the technical help of enthusiastic and dynamic staff members.

The college has a regular committee for executing internal assessment. The committee plans internal examinations and convey to the students well in advance. Keeping the future of students in mind, the students who failed to appear in the regular internal examination due to some genuine reasons, have an opportunity to appear in retest. The marks are displayed on the notice board. If the students have any query about assessment, applications are invited regarding their queries and we show them their answer books to resolve their queries. The low achievers have an opportunity to know their shortcomings and they get guidance from the assessor for improvement. Assessor also makes it clear how he had assessed the paper.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There are grievances mechanisms regarding assessments at both college and university levels. The Internal Review Committee handles complaints related to internal examination.

1. Institute level: An examination committee is formulated at the college level to address concerns relating to the assessment process. This group is led by a senior teacher and includes members from both the teaching and non-teaching staff members. Once the marks are displayed on the notice board, students are given stipulated time of 10 days to resolve their grievances, if

they have any grievance regarding the assessment in their respective subjects.

2. Grievances related to university examination: Grievances related to university examinations are forwarded to the university, as per the norms of the university during 15 days of declaration of results. Students can apply for any grievances with the specific form and fees.

3. Copy case in university examination: During the university examination, there are university observers who are vigilant whole day. There are CCTV cameras installed in every examination hall. So, any case of copy can be caught and dealt with. If any copy case is found, the local examiner reports with evidence to the university. The Examination SHUDDHI Committee goes through the case and calls the involved student for clarification.

During the academic year 2022-23, the examinations were conducted and the results were displayed on the college website and on notice board as well. If any grievance or change in marks is reported to internal committee, it is resolved.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The curriculum of the programmes is designed by the university. The new syllabus for BSc & BCom semester-I & II, semester – III & IV has been implemented from June-2020 and June -2021, respectively and semester V & VI syllabus will be implemented in June- 2022. Following this, MSc & MCom syllabus will also be designed and implemented in next academic years. The new syllabus is displayed on the university website. The programme and course outcomes of the programmes offered by the college is also stated and displayed on the college website https://rrmcsclpcc.ac.in/, hard copy is also available in each department as well as in library for students. The college has

maintained a dynamic website which is comprehensive and is regularly updated. Necessary information is given to the students in the class room also. The college prospectus and admission form also provide a list of programmes and courses including programme codes. The students are informed about these outcomes in the induction meeting (Pravesh-utsav) with staff and principal. Faculty members clearly convey these outcomes to the students in the beginning of the academic year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

During the academic year 2022-2023, attainment of programme outcomes and course outcomes are as follows:

The syllabus designed by the Board of Studies of Hemchandracharya North Gujarat University, Patan of respective programme. The programme outcomes are measured over a period of time through the student performances in their various roles they play in different activities. Also the college observes how actively the students involve themselves in curricular, co-curricular and extra-curricular activities of their departments, NSS, NCC and various committees of the college. From the very beginning, students participate in activities and successfully complete the same throughout their college years. The performance in practical and assignments are measured through the internal and external examinations. All faculties encourage the students to take part in various competitions, seminars, conferences, research competitions, etc. Course outcomes are measured through the performance of the students in their academic activities and internal examinations.

On above basis, the critical observation on the student performance was done. For the planning and overcoming barriers of learning, feedback mechanism and action taken report are used to analyze the student performance.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1414

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

rrmcsclpcc.ac.in/admin/assets-admin/feedback-pdf/Feedback-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institute has been permitted a cell of the Innovation Club

by the Commissioner of Higher Education, Gandhinagar, Gujarat on December, 2021. Dr. R. J. Pathak is convener of the Innovation Club. The main objectives of the club are to provide a platform and guidance to the students for their own startups and to prepare them for their ideas in the corporate sector. We are happy to share the information that not only students are getting ideas for these startups, but the institute also provides the facilities for their all-over development. The innovative cell organizes mock interviews and panel discussions on placement. So, the students can appear in the interview with confidence. Even the Innovation Club organizes invited talks by different experts on job opportunities, business establishment, and management. Even the cell insists the students know about SSIP (Student Start Up and Innovation Policy), Government of Gujarat.

Students also secured ranks and received awards from state government at different competitions organized by SSIP and Government of Gujarat. Institute faculty members focus on knowledge transfer programs like radio talk on different social, cultural, and scientific topics.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The main objectives of the National Service Scheme are to understand the community in which they work, identify the needs and problems of the community, and involve them in problem solving. With these objectives, the NSS unit of the college organizes different types of programs like the Tree Plantation program, health awareness programs, the "Nasabandhi Saptah" program, the "Adharcard Sudharna" program, the Clothes distribution program, the Disaster Management Shibir, etc. Through these activities, the NSS unit is trying to involve the holistic development of the students and neighborhood communities. The NSS unit is not only focused on the students and community; it also involves environmental problems and their solutions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	<u>View File</u>
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	[View File]
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File]

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

94

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File]
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File]

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution continues to demonstrate its unwavering dedication to fostering a robust educational environment, equipped with ample physical and academic facilities to meet the exacting standards set by the university. The college campus provides an expansive space conducive to learning and intellectual growth. Within this domain, 22 meticulously designed classrooms, twelve of which are adorned with ICT facilities, amplifying the learning experience with spacious seating arrangements, abundant natural light, and ventilation.

In a holistic approach to well-being, the college houses an

indoor gymkhana and fitness center, generously sponsored by Torrent, to cater to the physical health and wellness needs of the students. Furthermore, in compliance with contemporary educational standards, all departments, libraries, and laboratories remain fully equipped with ICT resources, ensuring students are adequately prepared for success in the digital age.

We had total eleven Science Laboratories later on we have added new three Labs. The institution takes pride in its separate building dedicated to laboratory facilities, catering to both postgraduate studies in Botany and undergraduate studies in Microbiology. This building underscores the institution's commitment to providing specialized resources for academic excellence

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is dedicated to providing students with a vibrant and nurturing environment, evident through its extensive facilities for cultural, recreational, and fitness activities. These amenities ensure that students have ample opportunities to explore their interests beyond academics.

Cultural enthusiasts can participate in various events hosted at the Smt. Leelaben C. Parikh hall, designed to accommodate cultural activities and performances. Additionally, the Girdharlal Open Air Theatre offers an expansive outdoor space where up to 2,000 spectators can enjoy shows amidst the refreshing outdoor ambiance. Further we also provide financial support for cultural and sports events which has already been included in students' fees structure.

The college has the Rosy Blue Pavilion, located within a lush cricket ground, fostering for physical activity, whether engaging in friendly matches or honing skills, this space

promotes for fitness.

Internally, the institution houses a gym and fitness center, equipped with modern amenities. Students can engage in various fitness routines, including weightlifting, yoga, exercises, catering to diverse preferences and promoting overall well-being.

These facilities underscore the college's holistic approach to education, emphasizing the importance of students' physical, mental, and emotional development. By offering a conducive environment for cultural exploration, sportsmanship, and fitness, the institution ensures that students graduate not only academically proficient but also well-rounded individuals prepared for the challenges of the future.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.81

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library spans an area of 4698.89 sqft, fully equipped with INFLIBNET facility and open access system. It serves as an exceptional learning hub, featuring a collection of titles, books, periodicals, CDs, and manuscripts. Sections dedicated to the Book Bank and career guidance, along with internet facilities, are available. A spacious reading room accommodating up to 150 students is provided. Technical processes such as the Dewey Decimal Classification system and A.ACR-II systems are employed for book classification and cataloguing. Library automation commenced in 2004, utilizing SOUL 2.0 (Software for University Library) network version, developed by INFLIBNET as per recommendation of U.G.C. The computerization of books has been completed and issuance system is activated. Moreover, an OPAC & WEBOPAC system aids students in accessing book information by author, title, keyword, publisher, ISBN, and subject. The college disseminates old paper sets of University and College exams and announces new arrivals on web blog. Additionally, the library houses a special collection of rare books and a designated "Banaskantha Books Corner". It also stocks books related to "Library & Information Science" and "Competitive Examinations".

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for   **A. Any 4 or more of the above**

the following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-
resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.09

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

336

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution consistently updates its IT facilities to ensure they meet the evolving needs of students, faculty, and non-teaching staff. The core of the system is a robust LAN network connecting all campus devices, facilitating seamless communication and data transfer. Modern Tenda routers power the campus-wide Wi-Fi network, offering bandwidth options ranging from 40 Mbps through NPS-Private Broadband services. NAMO Wi-Fi access points extend coverage, enabling connectivity across the campus. Recent updates include acquiring new projectors and computers to enhance teaching and learning experiences. Security measures include a strong firewall, advanced antivirus software, strict access controls, and CCTV surveillance, centrally monitored for enhanced security. These IT facilities create an environment conducive to learning, research, and administrative tasks, empowering the college community to achieve its academic and organizational objectives.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

278.23

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Management has formed a College Purchase Committee to analyse quotations, that ensure compliance with documentation and supplies, to monitor and ensure that the college purchases are consistent and precise. Purchase committee invites quotations from the dealers and exercises its powers to ensure the credibility of the article and the dealer before placing orders. Rashtriya Uchchattar Shiksha Abhiyan (RUSA) has disbursed a grant of rupees two crores for the construction of three new science laboratories, smart classrooms, renovation of existing laboratories and classrooms and, for the maintenance of the college lavatories and corridors. The Botany department takes care of campus plants and plantations and overall beautification of the campus. Students have free access to free Wi-Fi services. College has installed RO plants at the selected places to provide potable water to the students. College has few domestic fridges and laboratory refrigerators. The management has formed a building construction planning, renovations and, repairs committee for the campus. The admission process adheres to the regulations set forth by the affiliated university and the guidelines outlined by the state education ministry. Students may join NCC, NSS as their cocurricular programmes. College faculty members and students have direct and free access to the central library computers. They can access the services of the Online Public Access catalogue (OPAC) to check the availability of the respective books, journals and periodicals.

They can scan a barcode to access the university and college exam papers. Outsiders can access library facilities by paying an annual registration fee.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2020

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

440

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

440

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

250

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

35

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college believes in optimizing the potential and competency of the students through critical thinking, academic quests, and extension activities and trains the students to face challenges of dynamic world and help them to develop their potential strength and leadership qualities. Students are represented in almost all the committees and associations of the college. The representatives help the class teacher in conducting class activities, unit tests, assignments as well as attendance of students. It cultivates the learning process through practical experience that encourages and makes students more confident. It also improves their communication and leadership skills.

The student representatives in various college committees like Sports, Cultural Committee, NSS, NCC, Career Guidance Centre, Nature Club, Astronomical, Green Audit Committees etc. Academic, co-curricular and extension activities play a vital role in the coordination and cooperation. The entire management of Teacher's Day celebration was done by our students. The Internal Quality Assurance Cell (IQAC) of the college has one representative each from amongst the current students and alumni.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The brand of an educational institution is measured by the success stories of its former students. Banaskantha Science and Commerce College Alumni Association provides a forum for the alumni for exchange of ideas on academic, cultural and social issues. Some of the alumni are called for delivering guest lectures and interactive sessions. Many alumni are working on the higher position in various govt. and non-govt. organisations. Shri. Abhijit Rathod, alumni of Physics department, works as a coordinator of 90.4 FM Radio Palanpur. This radio station is in our campus. Using this platform, he creates awareness through lectures and radio-talks. On 24th December, 2022, Shri Dayabhai Modi, BSNL officer (Retired), father of Dr. Jigna Modi, Professor at Polytechnic College, Palanpur, donated books to Physics department. She is alumni of Chemistry department. All the donated books are very useful for PG and UG students of Physics.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To create positive change in Banaskantha District through path-breaking educational service. Provide education to under privileged students from all communities.

- **Developing better educational aids**
- **Provide facilities to students to excel in sports Improving Infrastructure**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

National Conference on "Role of Basic Sciences in Emerging Technologies" held on 6th, January 2023

Introduction: In the joint meeting of the Organizing Committee, principal and the staff decided to organize these conferences in 2022-23.

Strategies: A thoughtfully crafted outline for program

organization prioritizing decentralized governance and inclusive participation of all stakeholders was developed. Comprehensive plans for various activities were thoroughly discussed and effectively put into action.

Practice:

Decentralization of Governance:

At the commencement of the academic year, the apex committee and sub-committees were established. All departments and functional committees were tasked with devising comprehensive plans for specific activities, which were subsequently reviewed and approved by the college core committee.

Participative management:

To yield productive results, multiple departments engaged students, staff, alumni, retired faculty members, and principals from G. D. Modi Vidhyasankul's colleges. All stakeholders were provided thorough briefings with ample information, and press reporters were invited to cover the event.

Besides these various activities under the umbrella of different college clubs such as Nature club, Astronomical club, Green audit committee and Budding biologist also organized.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the start of each semester, the institute, in coordination with the IQAC cell, arranges an academic calendar outlining various planned activities for the academic year. Here are some highlights:

The college's admission procedure adheres to university norms. According to university rules, admissions for undergraduate and

postgraduate students in the third and fifth semesters began first, from June 15, 2022, to June 30, 2022. The admission process for the first semester of undergraduate and postgraduate programs took place between June 28, 2022, and July 31, 2022.

Banaskantha District Kelvani Mandal, managing RR Mehta College of Science and CL Parikh College of Commerce, organized 'Prevesotsav' for newly admitted students. College principal Dr. Y. B. Dabgar welcomed the students, introduced them to the trust and the college, and various committee members provided information about the different curricular activities organized by the clubs that students can join.

The prestigious annual prize distribution ceremony for top-performing students across various colleges under BKDKM, G.D. Modi Vidhya Sankul, and Palanpur was held on February 11, 2023, at G.D. Modi College of Arts, Palanpur. The event honored first-rank achievers in Arts, Commerce, BBA, BCA, Fine Arts, and Law colleges, celebrating their academic excellence. Additionally, outstanding participants in national, state, and inter-university events received accolades.

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File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The apex position within the Trust is held by the Chairman, whose selection is consistently and unanimously approved by the management committee. The Chairman wields the authority to make decisions in the best interest of the institutions affiliated with G.D. Modi Vidya Sankul. The highest position in the trust, as determined by the management council, is occupied by the Chairman, who serves as the pioneer in making final decisions. The campus director is entrusted with the authority to oversee the qualitative and quantitative development of the institutes. Directors and principals manage administrative and academic

facilities, contributing to the overall development of the institutes. Autonomy is granted to the Heads of various departments, Conveners of committees, Faculty members, and Office superintendents for the implementation of the institution's vision, mission, and policies. Additionally, the Trust publishes a quarterly newsletter, featuring reflections and reports on various activities within our campus. Besides this minimum two meeting conducted by management committee each year and executive committee conduct meeting on every Friday.

The newsletter is edited by Assistant Director Dr. KD Samal.

https://bkdkm.org/admin/assets-admin/news/Newsletter_DEC-FEB_2023.pdf

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://rrmcsclpcc.ac.in/admin/assets-admin/naac-pdf/6_2_2_1_AQAR_2022_23.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution always takes up the responsibility of welfare of teaching and non-teaching staff. The details of the welfare schemes available for the teaching and non-teaching staff are given below:

Fees of the Mr. Vagdoda Dhruv Pravinkumar son of the non-teaching staff Mr. Pravinkumar M. was paid by management.

Moreover, Library of RR Mehta and CL Parikh commerce college, Palanpur runs the N-LIST program through Inflibnet Gandhinagar, which provides number of e-materials and content to the faculty and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has implemented a robust Performance Appraisal System for both teaching staff. Annually, students are provided with Teacher Feedback Forms through an online link, and a

comprehensive Student Satisfaction Survey, based on the NAAC Questionnaire, is conducted and made available on the institutional website:

rrmcsclpcc.ac.in/admin/assets-admin/feedback-pdf/Feedback-2022-23.pdf

This survey includes evaluations for both teachers and the campus environment.

The Principal meticulously analyzes the duly filled forms, addressing the feedback received to enhance the Teaching-Learning process. If any shortcomings are identified, the concerned teacher undergoes counseling to encourage improvement in performance, aiming for professional up gradation and improved service delivery to our primary stakeholders - the students.

The performance of staff members who receive less favorable feedback is closely monitored, and subsequent improvements are often observed. In rare instances where improvement is lacking, systematic reminders are issued to prompt corrective actions and restore optimal efficiency in the institution.

The findings from Teacher Feedback and Student Satisfaction Survey are summarized and visually presented through pie charts and bar graphs, ensuring transparency. These results are then published on the institutional website, fostering openness and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For the assessment year 2022-2023, TDS work has been done by Mr. Upesh Chauhan. Reconciliation of bank statement had done every month. Excel file of Management Information System (MIS) report, trial balance copy and principal checklist report has been sent

to management every month. Instead, an external audit was undertaken by Chartered Accountant J. T. Shah & Co., based in Ahmedabad. All essential information required for the audit was duly provided to the firm. The balance sheet and income and expenditure account, as addressed in the report, were found to be in concordance with the Books of Account. Accountant Shri Aniket Vaghela cooperated with the firm, appearing before them and supplying the necessary information. The auditor submitted their report on 06/09/2022.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.24

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies Employed:

The institution actively pursues government and non-government grants to enhance institutional infrastructure and knowledge resources. To achieve this objective, it formulates and submits proposals to relevant authorities such as the UGC, the State Government, the Knowledge Consortium of Gujarat in Ahmedabad, the Department of Science & Technology (Gujarat), and RUSA. Outreach efforts extend to local organizations, including banks,

corporate houses, and civic bodies, seeking supportive partnerships. The institution also encourages contributions such as donations, memorial prizes, and endowments from staff members, alumnae, and guardians for the benefit of prize and endowment funds.

Collaboration with neighboring colleges for jointly sponsored academic exchanges is actively pursued. The institution maintains ongoing engagement with its alumnae and other stakeholders to explore avenues for revenue generation. All financial grants received are utilized judiciously, prioritizing the best interests of the stakeholders.

Utilization of Space

New laboratories for additional courses have been constructed in the vicinity of the existing ones, utilizing RUSA Grants. The institution also undertook renovation projects for classrooms and laboratories. In addition, the open terrace space has been effectively utilized for the installation of rooftop Solar Panels and Rainwater Harvesting systems.

The institution actively engages its human resources in envisioning, designing, and implementing a diverse range of academic and co-curricular activities. A supportive environment is fostered, encouraging all staff members in their pursuit of personal and professional growth.

However the campus opens air theater, sports ground and computer lab are also used by the college for various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. IQAC arranged one day National Conference on Role of Basic Sciences in Emerging Technology on 06-01-2023 on coordination with Physics

department. IQAC has also organized Knowledge week lecture series for the subject of chemistry on 28/02/2023 to 07/03/2023, Botany on 27/02/2023 to 03/03/2023, Physics on 28/02/2023 to 03/03/2023, where various subjects expert from the different subject field has delivered the lecture. Academic Calendar was prepared by IQAC. IQAC successfully arranged faculty development program on "fundamentals of computer" of science & commerce faculty. IQAC prepared AQAR. Notification of IQAC prepared and published on website. IQAC conducted meeting to plan academic activity in commences of the academic year.

Gyan Guru Quiz is the competition organized by education department government of Gujarat. From the RR Mehta College of science and CL Parikh College of commerce, Palanpur total 2031 students have registered, among which 1080students gave participated in the quiz.

The Astronomical Club, organized Workshop on Telescope Making, on 15th December 2022, during 1-00 pm to 4-00 pm.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) is crucial in overseeing the teaching and learning processes within the institution. By evaluating feedback from various stakeholders, the IQAC drives continuous improvement in all facets of campus life. Regular meetings with different committees are held to devise effective strategies aimed at enhancing the academic experience for students. At the beginning of each academic year, the IQAC carefully plans the academic calendar, facilitating a range of activities focused on student development.

Feedback:

https://rrmcsclpcc.ac.in/admin/assets-admin/feedback-pdf/Feedback-2022-23.pdf

IQAC Minutes:

https://rrmcsclpcc.ac.in/admin/assets-admin/iqac-pdf/IQAC_Minutes_2022-23.pdf

To improve assessment methods, internal exams are conducted before the external examinations; ensuring students are well-prepared and have a thorough understanding of their subjects. The lecture timetable committee, which aims to optimize faculty workload, creates schedules that ensure a seamless teaching-learning process.

Additionally, the institution periodically organizes expert lectures, seminars, conferences, and quizzes to expand students' learning horizons. These initiatives expose students to diverse perspectives and knowledge areas, enriching their overall educational experience. Through these collaborative efforts, the IQAC and its affiliated committees strive to foster an environment that supports holistic growth and academic excellence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has established a policy aimed at promoting gender sensitization and ensuring equal opportunities. This policy is effectively implemented through the execution of a well-defined action plan. In addition, there are awareness activities implemented to educate both male and female individuals on matters related to gender. Motivational speakers are extended invitations to provide guidance to students in the realm of life skills. Dr. S. I. Gatiyala is in charge of the Women's Empowerment Cell, an organisation within our institution. The campus and college is equipped with facilities such as a Suggestion box, Girls' room and CCTV cameras. The college has a designated Girls' room equipped with separate restroom facilities and computers with internet facilities.The rooms are adequately aired and equipped with amenities such as washrooms and mirrors. The institute is actively promoting gender equality by ensuring equitable treatment of both female and male students in all aspects of the institution's academic, co-curricular, and extracurricular activities. Our institution offers a wide array of security facilities, with a particular focus on providing comprehensive amenities for female students.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rrmcsclpcc.ac.in/admin/assets-admin/naac-pdf/7_1_1_photos.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has established an integrated sustainable waste management approach that minimizes waste production and handles the diverse nature of wastes generated from the academic buildings and stationery store. There are many dustbins for dry waste at prominent places in the campus. Exhaust fans are installed in the laboratories so that solid waste especially chemical particles are exhausted. Our emphasis is on paperless office and efforts are made to reduce the use of papers. Students are provided study material on whatsapp and telegram groups. Campus is a Plastic Free Zone and use of plastic is banned. A local service provider is hired for annual maintenance of electronic equipment, and disposal of e-waste. Non-renewable e-waste is sold. Renewable e-waste is handed over to the authorized vendor. In physics laboratory, radioactive substances are kept in lead tin security box so that harmful radiations are prevented. Waste chemicals and waste water in the labs are drained and properly disposed off.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is situated near the district's central administrative centre, hence attracting a significant proportion of students across the area. The College organized different programmes like Career Guidance programme, Donation of Human Organ, Guru Purnima and Awareness Programme jointly organised with Red Cross Society and etc. The College has formed several committees, including the Cultural Committee, Institutional Values and Best Practises Committee, Anti-Sexual Harassment Cell, Student Counselling Committee, and Grievance Redressal Cell. These committees are formed with the aim of educational and cultural growth within our college. Both faculty members and students actively participate in social activities and contribute to various community development initiatives. In our institution of higher education, the student body comprises students hailing from geographically distant regions, encompassing diverse castes and social identities. In such a diversified societal structure, we provide guidance and motivation to all students unbiased. We provide invitations to esteemed individuals to present lectures on the significance of tolerance and harmony. The institution prioritises the promotion of student diversity across undergraduate and postgraduate levels.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college untiringly endeavours to rear our students to understand their responsibilities as good citizens of the country within its faculty and student body. College arranged Rights of Consumers and Research Programme to aware the students and society. "Run for Tiranga" programme as a form of rally was arranged by our college, in which MLA of Palanpur, President of Palanpur Nagar Palika were invited. This programme was sponsored by Hemchandracharya North Gujarat University, Patan. There exist

several additional committees, such as the cultural committee, the institutional values and best practises committee. The college website exhibits a range of supplementary materials, including electronic mail correspondences, official directives, and visual representations. As an institution dedicated to intellectual pursuits, our primary objective is to cultivate a sense of maturity and responsibility among our students as conscientious citizens of India. The National Service Scheme (NSS) organises a variety of programmes, one of which is nation-sensitization.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://rrmcsclpcc.ac.in/admin/assets-admin/naac-pdf/7_1_9_Images.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our educational institution observes several significant events and national campaigns, including the Republic Day, Independence Day, Holi, International Yoga Day, National Bird Day, National Biodiversity Day, Teacher's Day, and Swachh Bharat Abhiyan. The flag hoisting ceremony is held on both of these occasions. The annual camp was also organised by the NSS Unit of the college.The duration of the camp was seven days. In this camp, experts in the respective disciplines orchestrated a diverse range of social activities and awareness initiatives, including village sanitation efforts, public rallies, theatrical performances, slogan recitations, public relations endeavours, and cultural programming etc. Nature Club organized various programme like bird watching, tracking and environmental related programme. Similarly Astronomical Club also organized workshop, seminar and sky gazing programme.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. GUJARAT GYAN GURU QUIZ (G3Q)

Key Words: teamwork, quick recall, critical thinking, aadhar card

Objectives: To develops students' skills like quick recall, critical thinking and teamwork.

The Context: This programme exposes students to develop their analytical, creative and problem solving method.

The Practice: The quiz was more inclusive, as students belonging from across the state can participate irrespective of location, board, medium of education, or gender.

Evidence of Success: Mahadev Dhayol (B.Sc.Sem-4), Agajibhai Chaudhari (M.Sc.Sem-4) Brijesh Parmar (B.Sc.Sem-4), and Sanjay Prajapati, (M. Com. Sem-4) received cash prizes from Gujarat.

Best Practices-2

2. Disaster Training Camp (NSS)

Key Words: awareness, natural disasters, Disaster

Objectives: To create awareness among the students regarding medical and natural disasters.

The Context: To aware the general knowledge among the students.

The Practice: HNGU, Patan and NSS unit organized a Three-Day Disaster Training Camp during 16-18 January 2023. Speaker Prof Trilokkumar N Thakar, Deputy District Commander, Porbandar, imparted training on "how to save ourselves at the time of Disaster".

Evidence of Success:

71 students from different colleges affiliated to the HNGU, Patan participated in this three day Disaster Training Camp.

File Description	Documents
Best practices in the Institutional website	https://www.rrmcsclpcc.ac.in/download/criterion---vii--institutional-values-and-best-practices-22-23
Any other relevant information	https://www.rrmcsclpcc.ac.in/download/criterion---vii--institutional-values-and-best-practices-22-23

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College Trust positively looks forward to that every young boy and girl pursuing their graduation and post-graduation courses in the College must inculcate good character traits along with right knowledge and right vision. This will make the person an ideal and responsible citizen who would certainly play very important role in the progress and advancement in building India. This means there must be genuine search for young boys and girls who deserve financial supports and who are otherwise having high merit. Such young people should be given prizes and scholarships and should be encouraged to go farther. Keeping this in mind the trust has kept in focus those personalities of the District who lived with lofty ideals and practiced those ideal in their own life. The trust has offered scholarships in the name of these great men and women of the town and district. In this annual prize distribution ceremony, first rank holder students of Arts, Commerce, BSc, BBA, BCA, Fine Arts and Law colleges were awarded prizes for their academic achievements. Also, such students who performed well at national /state /inter-university/university level events and competitions were awarded prizes. Several donors gave scholarships to the needy student and offer relaxation in fees.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The undergraduate and postgraduate curricular for the science and commerce disciplines have been developed by Hemchandracharya North Gujarat University, Patan. A strict adherence to this curriculum is observed at our college. HNGU's curriculum comprises value-added courses, which are intentionally structured to augment students' competencies and proficiencies. Furthermore, the institution organizes excursions to industries that hold personal significance for the students. The HNGU curriculum has been implemented into the schedule of our college, and the timetable committee is in charge of monitoring the completion of the tasks. Our college offers remedial classes to students who are not performing up to their potential. Teachers organize extra/zero lectures as and when required. One of the arrangements that our college has made for the science stream incorporates both theoretical and practical components.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://www.ngu.ac.in/Syllabus.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution follows an academic calendar that is recommended by HNGU. This calendar creates a schedule that is well-organized for both academic and extracurricular activities. Consequently, this guarantees that evaluations, assignments, and examinations are carried out in a timely manner, which makes the evaluation procedure more streamlined and straight forward. In addition, the academic timetable at our college efficiently allots a sufficient amount of time for teachers to adequately prepare and assess examinations, as well as for students to study and complete their assignments. Furthermore, the academic calendar serves as a

point of reference for both students and teachers, ensuring that everyone is well-informed about crucial dates, deadlines, and expectations relevant to the assessment process. This is accomplished by ensuring that the calendar is updated continuously. The clarity and transparency of the evaluation technique contribute to the enhancement of its efficiency and effectiveness, so ensuring that academic standards are maintained and that an accurate assessment of student performance is carried out on a continual basis.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

37

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

4240

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In an effort to foster a comprehensive educational approach, curriculum-integrated interdisciplinary subjects encompass sustainability, human values, professional ethics, gender, and the environment. Through this integration, students are enabled to cultivate a more comprehensive viewpoint, equipped

with the essential knowledge and skills required to navigate a multifaceted and interconnected global environment. By integrating professional ethics into the curriculum throughout the B.Com semester through the utilization of Tally Accountancy, students are equipped with the necessary skills to defend morality, navigate intricate ethical dilemmas, and comply with legal regulations. Our college offers a Spoken English Course and several workshops that boost students' abilities, skills, and overall development while instilling human values in them which is important to emphasis' their need to maintain accountability in their professional endeavors. Our college provides disaster management and environmental courses in addition to sustainability education in order to furnish students with the requisite knowledge and abilities to address global challenges including climate change, resource depletion, and pollution. Environmental sustainability and consciousness regarding the human footprint on the planet are fostered by this.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

24

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	rrmcsclpcc.ac.in/admin/assets-admin/feedback-pdf/Feedback-2022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	rrmcsclpcc.ac.in/admin/assets-admin/feedback-pdf/Feedback-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1390

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1174

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College has a distinctive place in the North Gujarat region. Majority of the population around city are SC, ST, OBC and minorities.

Students' growth is monitored and assessed through internal and external examinations and most of the departments conduct students' presentations and unit tests. This helps to identify the educational need of students who are progressing and those who are slow learners. Based on this evaluation, faculties are constantly striving to teach and guide the weaker students through videos and practical. Also, advanced students guide and assist the weak students with sharing notes and in-depth explanation of topics. These activities encourage the students to get higher results in their study.

In the beginning of the academic year, faculties plan about preparation of assignment of various subjects, unit tests, internal examinations and participation in various day celebrations like teacher's day, national science day and special guest lectures.

In order to enhance their confidence level, the college conducts different activities such as cultural and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4262	**40**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The faculty members use a variety of interactive teaching techniques to improve student learning, including differentlecture methods, projects, fieldwork, experiments, and problem-solving sessions. These techniques improve the effectiveness of teaching and learning activities. Power-Point presentations and other computer-based resources are often used by teachers. Additionally, some teachers use the traditional black-board presenting techniques, particularly in the fields of mathematics and business, where they teach statistics and arithmetic as numerical problem-solving. Faculty members prepared video lectures and uploaded on you-tube and they use the lectures from you-tube to make learning interesting besides conventional oral presenting methods. Also, subjective audio talks prepared by many of faculty members and broadcasted on Radio Palanpur 90.4 FM. Many of the teachers use ICT for experimental techniques. The faculty created awareness among the students about SWAYAM courses.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nowadays, it is essential for students to learn the latest technologies to prepare for the corporate world. Teachers combine technologies with traditional teaching methods to engage students in lifelong learning. Most of the faculties

use ICT tools to improve and optimize education delivery provided by institute.

- The faculties have adopted the innovative teaching methods by using ICT.
- For effective teaching, most of the faculties prepare presentations of their respective subjects.
- The faculties use laptops, PCs, own mobile phones and LCD projectors mounted in the classrooms/laboratories to make learning more effective and interesting for the students.
- The college has high configured internet facility for faculties and students as well.
- Faculties have adopted interactive teaching through student-centric methods, i.e., creating video lectures and uploading on You-tube and informing students through Whatsapp and telegram groups of different semesters.
- Most of the faculties suggest some BAOU certificate/diploma courses, MOOC Platforms to students namely NPTEL and SWAYAM courses for their development.
- The college faculties use INFLIBNET, licensed software, educational CDs, laboratory, e-books/journals and modern equipment in the laboratories.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

40

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

40

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

482

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and healthy evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students in time. During the academic year 2022-23, the internal assessment was arranged the traditional mode of internal examination. Information including internal examination results of each test was well informed to the students through college website, Whatsapp groups, telegram and notice board. This was only possible with the technical help of enthusiastic and dynamic staff members.

The college has a regular committee for executing internal assessment. The committee plans internal examinations and convey to the students well in advance. Keeping the future of students in mind, the students who failed to appear in the regular internal examination due to some genuine reasons, have an opportunity to appear in retest. The marks are displayed on the notice board. If the students have any query about assessment, applications are invited regarding their queries and we show them their answer books to resolve their queries. The low achievers have an opportunity to know their shortcomings and they get guidance from the assessor for improvement. Assessor also makes it clear how he had assessed the paper.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There are grievances mechanisms regarding assessments at both college and university levels. The Internal Review Committee handles complaints related to internal examination.

1. Institute level: An examination committee is formulated at the college level to address concerns relating to the assessment process. This group is led by a senior teacher and includes members from both the teaching and non-teaching staff members. Once the marks are displayed on the notice board, students are given stipulated time of 10 days to resolve their grievances, if they have any grievance regarding the assessment in their respective subjects.

2. Grievances related to university examination: Grievances related to university examinations are forwarded to the university, as per the norms of the university during 15 days of declaration of results. Students can apply for any grievances with the specific form and fees.

3. Copy case in university examination: During the university examination, there are university observers who are vigilant whole day. There are CCTV cameras installed in every examination hall. So, any case of copy can be caught and dealt with. If any copy case is found, the local examiner reports with evidence to the university. The Examination SHUDDHI Committee goes through the case and calls the involved student for clarification.

During the academic year 2022-23, the examinations were conducted and the results were displayed on the college website and on notice board as well. If any grievance or change in marks is reported to internal committee, it is resolved.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The curriculum of the programmes is designed by the university. The new syllabus for BSc & BCom semester-I & II, semester – III & IV has been implemented from June-2020 and June -2021, respectively and semester V & VI syllabus will be implemented in June- 2022. Following this, MSc & MCom syllabus will also be designed and implemented in next academic years. The new syllabus is displayed on the university website. The programme and course outcomes of the programmes offered by the college is also stated and displayed on the college website https://rrmcsclpcc.ac.in/, hard copy is also available in each department as well as in library for students. The college has maintained a dynamic website which is comprehensive and is regularly updated. Necessary information is given to the students in the class room also. The college prospectus and admission form also provide a list of programmes and courses including programme codes. The students are informed about these outcomes in the induction meeting (Pravesh-utsav) with staff and principal. Faculty members clearly convey these outcomes to the students in the beginning of the academic year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

During the academic year 2022-2023, attainment of programme outcomes and course outcomes are as follows:

The syllabus designed by the Board of Studies of Hemchandracharya North Gujarat University, Patan of respective programme. The programme outcomes are measured over a period of time through the student performances in their various roles they play in different activities. Also the college observes how actively the students involve

themselves in curricular, co-curricular and extra-curricular activities of their departments, NSS, NCC and various committees of the college. From the very beginning, students participate in activities and successfully complete the same throughout their college years. The performance in practical and assignments are measured through the internal and external examinations. All faculties encourage the students to take part in various competitions, seminars, conferences, research competitions, etc. Course outcomes are measured through the performance of the students in their academic activities and internal examinations.

On above basis, the critical observation on the student performance was done. For the planning and overcoming barriers of learning, feedback mechanism and action taken report are used to analyze the student performance.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1414

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided

as a weblink)

rrmcsclpcc.ac.in/admin/assets-admin/feedback-pdf/Feedback-2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institute has been permitted a cell of the Innovation Club by the Commissioner of Higher Education, Gandhinagar, Gujarat on December, 2021. Dr. R. J. Pathak is convener of the Innovation Club. The main objectives of the club are to provide a platform and guidance to the students for their own startups and to prepare them for their ideas in the corporate sector. We are happy to share the information that not only students are getting ideas for these startups, but the institute also provides the facilities for their all-over development. The innovative cell organizes mock interviews and panel discussions on placement. So, the students can appear in the interview with confidence. Even the Innovation Club organizes invited talks by different experts on job opportunities, business establishment, and management. Even the cell insists the students know about SSIP (Student Start Up and Innovation Policy), Government of Gujarat.

Students also secured ranks and received awards from state government at different competitions organized by SSIP and Government of Gujarat. Institute faculty members focus on knowledge transfer programs like radio talk on different social, cultural, and scientific topics.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The main objectives of the National Service Scheme are to understand the community in which they work, identify the needs and problems of the community, and involve them in problem solving. With these objectives, the NSS unit of the college organizes different types of programs like the Tree Plantation program, health awareness programs, the "Nasabandhi Saptah" program, the "Adharcard Sudharna" program, the Clothes distribution program, the Disaster Management Shibir, etc. Through these activities, the NSS unit is trying to involve the holistic development of the students and neighborhood communities. The NSS unit is not only focused on the students and community; it also involves environmental problems and their solutions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	[View File](#)
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

94

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution continues to demonstrate its unwavering dedication to fostering a robust educational environment, equipped with ample physical and academic facilities to meet the exacting standards set by the university. The college campus provides an expansive space conducive to learning and intellectual growth. Within this domain, 22 meticulously designed classrooms, twelve of which are adorned with ICT facilities, amplifying the learning experience with spacious seating arrangements, abundant natural light, and ventilation.

In a holistic approach to well-being, the college houses an indoor gymkhana and fitness center, generously sponsored by Torrent, to cater to the physical health and wellness needs of the students. Furthermore, in compliance with contemporary educational standards, all departments, libraries, and laboratories remain fully equipped with ICT resources, ensuring students are adequately prepared for success in the digital age.

We had total eleven Science Laboratories later on we have added new three Labs. The institution takes pride in its separate building dedicated to laboratory facilities, catering to both postgraduate studies in Botany and undergraduate studies in Microbiology. This building underscores the institution's commitment to providing

specialized resources for academic excellence

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is dedicated to providing students with a vibrant and nurturing environment, evident through its extensive facilities for cultural, recreational, and fitness activities. These amenities ensure that students have ample opportunities to explore their interests beyond academics.

Cultural enthusiasts can participate in various events hosted at the Smt. Leelaben C. Parikh hall, designed to accommodate cultural activities and performances. Additionally, the Girdharlal Open Air Theatre offers an expansive outdoor space where up to 2,000 spectators can enjoy shows amidst the refreshing outdoor ambiance. Further we also provide financial support for cultural and sports events which has already been included in students' fees structure.

The college has the Rosy Blue Pavilion, located within a lush cricket ground, fostering for physical activity, whether engaging in friendly matches or honing skills, this space promotes for fitness.

Internally, the institution houses a gym and fitness center, equipped with modern amenities. Students can engage in various fitness routines, including weightlifting, yoga, exercises, catering to diverse preferences and promoting overall well-being.

These facilities underscore the college's holistic approach to education, emphasizing the importance of students' physical, mental, and emotional development. By offering a conducive environment for cultural exploration,

sportsmanship, and fitness, the institution ensures that students graduate not only academically proficient but also well-rounded individuals prepared for the challenges of the future.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.81

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource
4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library spans an area of 4698.89 sqft, fully equipped with INFLIBNET facility and open access system. It serves as an exceptional learning hub, featuring a collection of titles, books, periodicals, CDs, and manuscripts. Sections dedicated to the Book Bank and career guidance, along with internet facilities, are available. A spacious reading room accommodating up to 150 students is provided. Technical processes such as the Dewey Decimal Classification system and A.ACR-II systems are employed for book classification and cataloguing. Library automation commenced in 2004, utilizing SOUL 2.0 (Software for University Library) network version, developed by INFLIBNET as per recommendation of U.G.C. The computerization of books has been completed and issuance system is activated. Moreover, an OPAC & WEBOPAC system aids students in accessing book information by author, title, keyword, publisher, ISBN, and subject. The college disseminates old paper sets of University and College exams and announces new arrivals on web blog. Additionally, the library houses a special collection of rare books and a designated "Banaskantha Books Corner". It also stocks books related to "Library & Information Science" and "Competitive Examinations".

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.09

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

336

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution consistently updates its IT facilities to ensure they meet the evolving needs of students, faculty, and non-teaching staff. The core of the system is a robust LAN

network connecting all campus devices, facilitating seamless communication and data transfer. Modern Tenda routers power the campus-wide Wi-Fi network, offering bandwidth options ranging from 40 Mbps through NPS-Private Broadband services. NAMO Wi-Fi access points extend coverage, enabling connectivity across the campus. Recent updates include acquiring new projectors and computers to enhance teaching and learning experiences. Security measures include a strong firewall, advanced antivirus software, strict access controls, and CCTV surveillance, centrally monitored for enhanced security. These IT facilities create an environment conducive to learning, research, and administrative tasks, empowering the college community to achieve its academic and organizational objectives.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

52

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

278.23

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Management has formed a College Purchase Committee to analyse quotations, that ensure compliance with documentation and supplies, to monitor and ensure that the college purchases are consistent and precise. Purchase committee invites quotations from the dealers and exercises its powers to ensure the credibility of the article and the dealer before placing orders. Rashtriya Uchchattar Shiksha Abhiyan (RUSA) has disbursed a grant of rupees two crores for the construction of three new science laboratories, smart classrooms, renovation of existing laboratories and classrooms and, for the maintenance of the college lavatories and corridors. The Botany department takes care of campus plants and plantations and overall beautification of the campus. Students have free access to free Wi-Fi services. College has installed RO plants at the selected places to provide potable water to the students. College has few domestic fridges and laboratory refrigerators. The management has formed a building construction planning, renovations and, repairs committee for the campus. The admission process adheres to the regulations set forth by the affiliated university and the guidelines outlined by the state education ministry. Students may join NCC, NSS as their cocurricular programmes. College faculty members and students have direct and free access to the central library computers. They can

access the services of the Online Public Access catalogue (OPAC) to check the availability of the respective books, journals and periodicals. They can scan a barcode to access the university and college exam papers. Outsiders can access library facilities by paying an annual registration fee.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2020

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

440

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

440

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

11

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

250

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

35

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	[View File]
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File]

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college believes in optimizing the potential and competency of the students through critical thinking, academic quests, and extension activities and trains the students to face challenges of dynamic world and help them to develop their potential strength and leadership qualities. Students are represented in almost all the committees and associations of the college. The representatives help the class teacher in conducting class activities, unit tests, assignments as well as attendance of students. It cultivates the learning process through practical experience that encourages and makes students more confident. It also improves their communication and leadership skills.

The student representatives in various college committees like Sports, Cultural Committee, NSS, NCC, Career Guidance Centre, Nature Club, Astronomical, Green Audit Committees etc. Academic, co-curricular and extension activities play a vital role in the coordination and cooperation. The entire management of Teacher's Day celebration was done by our students. The Internal Quality Assurance Cell (IQAC) of the college has one representative each from amongst the current students and alumni.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The brand of an educational institution is measured by the success stories of its former students. Banaskantha Science and Commerce College Alumni Association provides a forum for the alumni for exchange of ideas on academic, cultural and social issues. Some of the alumni are called for delivering guest lectures and interactive sessions. Many alumni are working on the higher position in various govt. and non-govt. organisations. Shri. Abhijit Rathod, alumni of Physics department, works as a coordinator of 90.4 FM Radio Palanpur. This radio station is in our campus. Using this platform, he creates awareness through lectures and radio-talks. On 24th December, 2022, Shri Dayabhai Modi, BSNL officer (Retired), father of Dr. Jigna Modi, Professor at Polytechnic College, Palanpur, donated books to Physics department. She is alumni

of Chemistry department. All the donated books are very useful for PG and UG students of Physics.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	<u>View File</u>

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To create positive change in Banaskantha District through path-breaking educational service. Provide education to under privileged students from all communities.

- **Developing better educational aids**
- **Provide facilities to students to excel in sports Improving Infrastructure**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

National Conference on "Role of Basic Sciences in Emerging Technologies" held on 6th, January 2023

Introduction: In the joint meeting of the Organizing Committee, principal and the staff decided to organize these conferences in 2022-23.

Strategies: A thoughtfully crafted outline for program organization prioritizing decentralized governance and inclusive participation of all stakeholders was developed. Comprehensive plans for various activities were thoroughly discussed and effectively put into action.

Practice:

Decentralization of Governance:

At the commencement of the academic year, the apex committee and sub-committees were established. All departments and functional committees were tasked with devising comprehensive plans for specific activities, which were subsequently reviewed and approved by the college core committee.

Participative management:

To yield productive results, multiple departments engaged students, staff, alumni, retired faculty members, and principals from G. D. Modi Vidhyasankul's colleges. All stakeholders were provided thorough briefings with ample information, and press reporters were invited to cover the event.

Besides these various activities under the umbrella of different college clubs such as Nature club, Astronomical club, Green audit committee and Budding biologist also organized.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the start of each semester, the institute, in coordination with the IQAC cell, arranges an academic calendar outlining various planned activities for the academic year. Here are some highlights:

The college's admission procedure adheres to university norms. According to university rules, admissions for undergraduate and postgraduate students in the third and fifth semesters began first, from June 15, 2022, to June 30, 2022. The admission process for the first semester of undergraduate and postgraduate programs took place between June 28, 2022, and July 31, 2022.

Banaskantha District Kelvani Mandal, managing RR Mehta College of Science and CL Parikh College of Commerce, organized 'Prevesotsav' for newly admitted students. College principal Dr. Y. B. Dabgar welcomed the students, introduced them to the trust and the college, and various committee members provided information about the different curricular activities organized by the clubs that students can join.

The prestigious annual prize distribution ceremony for top-performing students across various colleges under BKDKM, G.D. Modi Vidhya Sankul, and Palanpur was held on February 11, 2023, at G.D. Modi College of Arts, Palanpur. The event honored first-rank achievers in Arts, Commerce, BBA, BCA, Fine Arts, and Law colleges, celebrating their academic excellence. Additionally, outstanding participants in national, state, and inter-university events received accolades.

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File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The apex position within the Trust is held by the Chairman, whose selection is consistently and unanimously approved by the management committee. The Chairman wields the authority to make decisions in the best interest of the institutions affiliated with G.D. Modi Vidya Sankul. The highest position in the trust, as determined by the management council, is occupied by the Chairman, who serves as the pioneer in making final decisions. The campus director is entrusted with the authority to oversee the qualitative and quantitative development of the institutes. Directors and principals manage administrative and academic facilities, contributing to the overall development of the institutes. Autonomy is granted to the Heads of various departments, Conveners of committees, Faculty members, and Office superintendents for the implementation of the institution's vision, mission, and policies. Additionally, the Trust publishes a quarterly newsletter, featuring reflections and reports on various activities within our campus. Besides this minimum two meeting conducted by management committee each year and executive committee conduct meeting on every Friday.

The newsletter is edited by Assistant Director Dr. KD Samal.

https://bkdkm.org/admin/assets-admin/news/Newsletter_DEC-FEB_2023.pdf

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://rrmcsclpcc.ac.in/admin/assets-admin/naac-pdf/6_2_2_1_AQAR_2022_23.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	<u>View File</u>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution always takes up the responsibility of welfare of teaching and non-teaching staff. The details of the welfare schemes available for the teaching and non-teaching staff are given below:

Fees of the Mr. Vagdoda Dhruv Pravinkumar son of the non-teaching staff Mr. Pravinkumar M. was paid by management.

Moreover, Library of RR Mehta and CL Parikh commerce college, Palanpur runs the N-LIST program through Inflibnet Gandhinagar, which provides number of e-materials and content to the faculty and students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has implemented a robust Performance Appraisal System for both teaching staff. Annually, students are provided with Teacher Feedback Forms through an online link, and a comprehensive Student Satisfaction Survey, based on the NAAC Questionnaire, is conducted and made available on the institutional website:

rrmcsclpcc.ac.in/admin/assets-admin/feedback-pdf/Feedback-2022-23.pdf

This survey includes evaluations for both teachers and the campus environment.

The Principal meticulously analyzes the duly filled forms, addressing the feedback received to enhance the Teaching-Learning process. If any shortcomings are identified, the concerned teacher undergoes counseling to encourage improvement in performance, aiming for professional up gradation and improved service delivery to our primary stakeholders - the students.

The performance of staff members who receive less favorable feedback is closely monitored, and subsequent improvements are often observed. In rare instances where improvement is lacking, systematic reminders are issued to prompt corrective actions and restore optimal efficiency in the institution.

The findings from Teacher Feedback and Student Satisfaction Survey are summarized and visually presented through pie

charts and bar graphs, ensuring transparency. These results are then published on the institutional website, fostering openness and accountability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For the assessment year 2022-2023, TDS work has been done by Mr. Upesh Chauhan. Reconciliation of bank statement had done every month. Excel file of Management Information System (MIS) report, trial balance copy and principal checklist report has been sent to management every month. Instead, an external audit was undertaken by Chartered Accountant J. T. Shah & Co., based in Ahmedabad. All essential information required for the audit was duly provided to the firm. The balance sheet and income and expenditure account, as addressed in the report, were found to be in concordance with the Books of Account. Accountant Shri Aniket Vaghela cooperated with the firm, appearing before them and supplying the necessary information. The auditor submitted their report on 06/09/2022.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.24

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Strategies Employed:

The institution actively pursues government and non-government grants to enhance institutional infrastructure and knowledge resources. To achieve this objective, it formulates and submits proposals to relevant authorities such as the UGC, the State Government, the Knowledge Consortium of Gujarat in Ahmedabad, the Department of Science & Technology (Gujarat), and RUSA. Outreach efforts extend to local organizations, including banks, corporate houses, and civic bodies, seeking supportive partnerships. The institution also encourages contributions such as donations, memorial prizes, and endowments from staff members, alumnae, and guardians for the benefit of prize and endowment funds.

Collaboration with neighboring colleges for jointly sponsored academic exchanges is actively pursued. The institution maintains ongoing engagement with its alumnae and other stakeholders to explore avenues for revenue generation. All financial grants received are utilized judiciously, prioritizing the best interests of the stakeholders.

Utilization of Space

New laboratories for additional courses have been constructed in the vicinity of the existing ones, utilizing RUSA Grants. The institution also undertook renovation projects for classrooms and laboratories. In addition, the open terrace space has been effectively utilized for the installation of rooftop Solar Panels and Rainwater Harvesting systems.

The institution actively engages its human resources in envisioning, designing, and implementing a diverse range of academic and co-curricular activities. A supportive environment is fostered, encouraging all staff members in their pursuit of personal and professional growth.

However the campus opens air theater, sports ground and computer lab are also used by the college for various activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes. IQAC arranged one day National Conference on Role of Basic Sciences in Emerging Technology on 06-01-2023 on coordination with Physics department. IQAC has also organized Knowledge week lecture series for the subject of chemistry on 28/02/2023 to 07/03/2023, Botany on 27/02/2023 to 03/03/2023, Physics on 28/02/2023 to 03/03/2023, where various subjects expert from the different subject field has delivered the lecture. Academic Calendar was prepared by IQAC. IQAC successfully arranged faculty development program on "fundamentals of computer" of science & commerce faculty. IQAC prepared AQAR. Notification of IQAC prepared and published on website. IQAC conducted meeting to plan academic activity in commences of the academic year.

Gyan Guru Quiz is the competition organized by education department government of Gujarat. From the RR Mehta College of science and CL Parikh College of commerce, Palanpur total 2031 students have registered, among which 1080students gave participated in the quiz.

The Astronomical Club, organized Workshop on Telescope Making, on 15th December 2022, during 1-00 pm to 4-00 pm.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Internal Quality Assurance Cell (IQAC) is crucial in overseeing the teaching and learning processes within the institution. By evaluating feedback from various stakeholders, the IQAC drives continuous improvement in all facets of campus life. Regular meetings with different committees are held to devise effective strategies aimed at enhancing the academic experience for students. At the beginning of each academic year, the IQAC carefully plans the academic calendar, facilitating a range of activities focused on student development.

Feedback:

https://rrmcsclpcc.ac.in/admin/assets-admin/feedback-pdf/Feedback-2022-23.pdf

IQAC Minutes:

https://rrmcsclpcc.ac.in/admin/assets-admin/iqac-pdf/IQAC_Minutes_2022-23.pdf

To improve assessment methods, internal exams are conducted before the external examinations; ensuring students are well-prepared and have a thorough understanding of their subjects. The lecture timetable committee, which aims to optimize faculty workload, creates schedules that ensure a seamless teaching-learning process.

Additionally, the institution periodically organizes expert lectures, seminars, conferences, and quizzes to expand students' learning horizons. These initiatives expose students to diverse perspectives and knowledge areas, enriching their overall educational experience. Through these

collaborative efforts, the IQAC and its affiliated committees strive to foster an environment that supports holistic growth and academic excellence.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has established a policy aimed at promoting gender sensitization and ensuring equal opportunities. This

policy is effectively implemented through the execution of a well-defined action plan. In addition, there are awareness activities implemented to educate both male and female individuals on matters related to gender. Motivational speakers are extended invitations to provide guidance to students in the realm of life skills. Dr. S. I. Gatiyala is in charge of the Women's Empowerment Cell, an organisation within our institution. The campus and college is equipped with facilities such as a Suggestion box, Girls' room and CCTV cameras. The college has a designated Girls' room equipped with separate restroom facilities and computers with internet facilities.The rooms are adequately aired and equipped with amenities such as washrooms and mirrors. The institute is actively promoting gender equality by ensuring equitable treatment of both female and male students in all aspects of the institution's academic, co-curricular, and extracurricular activities. Our institution offers a wide array of security facilities, with a particular focus on providing comprehensive amenities for female students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rrmcsclpcc.ac.in/admin/assets-admin/naac-pdf/7_1_1_photos.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has established an integrated sustainable waste management approach that minimizes waste production and handles the diverse nature of wastes generated from the academic buildings and stationery store. There are many dustbins for dry waste at prominent places in the campus. Exhaust fans are installed in the laboratories so that solid waste especially chemical particles are exhausted. Our emphasis is on paperless office and efforts are made to reduce the use of papers. Students are provided study material on whatsapp and telegram groups. Campus is a Plastic Free Zone and use of plastic is banned. A local service provider is hired for annual maintenance of electronic equipment, and disposal of e-waste. Non-renewable e-waste is sold. Renewable e-waste is handed over to the authorized vendor. In physics laboratory, radioactive substances are kept in lead tin security box so that harmful radiations are prevented. Waste chemicals and waste water in the labs are drained and properly disposed off.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is situated near the district's central

administrative centre, hence attracting a significant proportion of students across the area. The College organized different programmes like Career Guidance programme, Donation of Human Organ, Guru Purnima and Awareness Programme jointly organised with Red Cross Society and etc. The College has formed several committees, including the Cultural Committee, Institutional Values and Best Practises Committee, Anti-Sexual Harassment Cell, Student Counselling Committee, and Grievance Redressal Cell. These committees are formed with the aim of educational and cultural growth within our college. Both faculty members and students actively participate in social activities and contribute to various community development initiatives. In our institution of higher education, the student body comprises students hailing from geographically distant regions, encompassing diverse castes and social identities. In such a diversified societal structure, we provide guidance and motivation to all students unbiased. We provide invitations to esteemed individuals to present lectures on the significance of tolerance and harmony. The institution prioritises the promotion of student diversity across undergraduate and postgraduate levels.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college untiringly endeavours to rear our students to understand their responsibilities as good citizens of the country within its faculty and student body. College arranged Rights of Consumers and Research Programme to aware the students and society. "Run for Tiranga" programme as a form of rally was arranged by our college, in which MLA of Palanpur, President of Palanpur Nagar Palika were invited. This programme was sponsored by Hemchandracharya North Gujarat University, Patan. There exist several additional committees, such as the cultural committee, the institutional values and best practises committee. The college website exhibits a range of supplementary materials, including

electronic mail correspondences, official directives, and visual representations. As an institution dedicated to intellectual pursuits, our primary objective is to cultivate a sense of maturity and responsibility among our students as conscientious citizens of India. The National Service Scheme (NSS) organises a variety of programmes, one of which is nation-sensitization.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://rrmcsclpcc.ac.in/admin/assets-admin/naac-pdf/7_1_9_Images.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our educational institution observes several significant events and national campaigns, including the Republic Day, Independence Day, Holi, International Yoga Day, National Bird Day, National Biodiversity Day, Teacher's Day, and Swachh Bharat Abhiyan. The flag hoisting ceremony is held on both of these occasions. The annual camp was also organised by the NSS Unit of the college.The duration of the camp was seven days. In this camp, experts in the respective disciplines orchestrated a diverse range of social activities and awareness initiatives, including village sanitation efforts, public rallies, theatrical performances, slogan recitations, public relations endeavours, and cultural programming etc. Nature Club organized various programme like bird watching, tracking and environmental related programme. Similarly Astronomical Club also organized workshop, seminar and sky gazing programme.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. GUJARAT GYAN GURU QUIZ (G3Q)

Key Words: teamwork, quick recall, critical thinking, aadhar card

Objectives: To develops students' skills like quick recall, critical thinking and teamwork.

The Context: This programme exposes students to develop their

analytical, creative and problem solving method.

The Practice: The quiz was more inclusive, as students belonging from across the state can participate irrespective of location, board, medium of education, or gender.

Evidence of Success: Mahadev Dhayol (B.Sc.Sem-4), Agajibhai Chaudhari (M.Sc.Sem-4) Brijesh Parmar (B.Sc.Sem-4), and Sanjay Prajapati, (M. Com. Sem-4) received cash prizes from Gujarat.

Best Practices-2

2. Disaster Training Camp (NSS)

Key Words: awareness, natural disasters, Disaster

Objectives: To create awareness among the students regarding medical and natural disasters.

The Context: To aware the general knowledge among the students.

The Practice: HNGU, Patan and NSS unit organized a Three-Day Disaster Training Camp during 16-18 January 2023. Speaker Prof Trilokkumar N Thakar, Deputy District Commander, Porbandar, imparted training on "how to save ourselves at the time of Disaster".

Evidence of Success:

71 students from different colleges affiliated to the HNGU, Patan participated in this three day Disaster Training Camp.

File Description	Documents
Best practices in the Institutional website	https://www.rrmcsclpcc.ac.in/download/criterion---vii--institutional-values-and-best-practices-22-23
Any other relevant information	https://www.rrmcsclpcc.ac.in/download/criterion---vii--institutional-values-and-best-practices-22-23

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College Trust positively looks forward to that every young boy and girl pursuing their graduation and post-graduation courses in the College must inculcate good character traits along with right knowledge and right vision. This will make the person an ideal and responsible citizen who would certainly play very important role in the progress and advancement in building India. This means there must be genuine search for young boys and girls who deserve financial supports and who are otherwise having high merit. Such young people should be given prizes and scholarships and should be encouraged to go farther. Keeping this in mind the trust has kept in focus those personalities of the District who lived with lofty ideals and practiced those ideal in their own life. The trust has offered scholarships in the name of these great men and women of the town and district. In this annual prize distribution ceremony, first rank holder students of Arts, Commerce, BSc, BBA, BCA, Fine Arts and Law colleges were awarded prizes for their academic achievements. Also, such students who performed well at national /state /inter-university/university level events and competitions were awarded prizes. Several donors gave scholarships to the needy student and offer relaxation in fees.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year
The college intends to conduct Finishing School programme in the academic year 2023-24.An initiative at the State Government. Prominent scholars will deliver presentations on widely discussed topics. The college will celebrate World Yoga Day on 21st June annually. We are going to explore the botanical gardens in close proximity. The contests on poster and oral presentations are scheduled to take place on 28th February, which coincides with National Science Day. Semester I undergraduate students will receive detailed information regarding college rules and disciplinary measures. The college will organize a series of talks, youth festival, sports events, and will actively participate in the Swachchh Bharat Abhiyan. At the commencement of the academic year, the Gujarat Education Department intends to initiate the implementation of SCOPE. A farewell will be given to the final year students. Nature Club will organize various programmes like bird watching, tracking and environmental programme. Similarly Astronomical Club will organize workshop, seminar and sky gazing programme. Various camps will be organised by the NSS unit. We frequently visit library with students.